**École St. Catherine’s School SAC Meeting Minutes**

Date: June 4th, 2024

In Attendance: Rosie Bona, Tina Roberts-Jeffers, Sarah MacDonald, Ingrid Reyes, Erin Collinson, Yvonne Mackie, Andrea MacDonald, Denise Friars, Deejay Clayton, Yasmine Ugursal and Steven Driscoll.

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| **Item** | **Discussion Point** |
| 1. Call to Order  | Call to order at 5:00 pm |
| 2. Approval of Agenda | Agenda approved by Andrea and Denise |
| 3. Approval of minutes | Minutes of last meeting (April 16th, 2024) were approved by Yasmine and Deejay. |
| 5. Correspondence | No correspondence |
| 6. New Business  | **Introductions and Farewells*** Steven Driscoll, our new principal came to introduce himself to the SAC.
* We said Farewell to Rosie Bona who will be moving to Rockingham Elementary next year and Denise Friars who is retiring at the end of June.

**SSP Update and Principals Report*** June is the month of transitions.
* The primary information session will be held on Tuesday June 4th
* Primary Orientation will be held on Thursday June 6th.
* Grade 6s will have their Jr. High orientation at Oxford and St. Angus on Friday June 7th.
* Grade 6 closing will be held on Monday June 24th and their field trip to playdium will take place on Tuesday June 25th.
* The band and strings will have their closing concert on Wednesday June 12th.
* The musical this year, Annie Jr. was phenomenal.
* As there are two teachers retiring and many others leaving, we will host a farewell open house on Tuesday June 25th.
* The SACs were asked to engage in a thought exchange on the code of conduct policy. The code of conduct for HRCE is a range of expected and unexpected behaviours Sexual harassment, racial discrimination and legal weapons are the big themes and if one of these takes place they must be entered online in two places; the HRCE incident tracking form and in PowerSchool. Consequences and follow up will take place in a variety of forms depending on the case and could include the restorative approach, suspension, detention, referrals to various entities at schools (guidance counsellor, psychologist).
* The new cell phone usage policy that is public was shared with the SAC.
* The enrollment numbers from the end of May indicate that our student population for September is 478. Currently, our primary enrollment is down and we have one less French Immersion class next year. We have 6 English classes for the 2024/2025 school year. Due to the change in the NSTU contract, preparation time for teachers has increased and there is a new early literacy support program in English.
* The SAC discussed student fees at Ecole st. Catherine’s. Typically we do not ask families for money and are fortunate to get money from the home and school, SAC and from student support grants. The only time that we would ask families for money would be if a class was going on a field trip. The maximum amount of money we would ask families for would be $5.
* Universal lunch is affordable, healthy lunch provided to all students. Some schools in HRCE are piloting the program now and the program is set to begin for September 2024. More information to follow.
* Membership for the 2024/2025 requires a community member and a staff member.
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| 7. Adjournment and Next Meeting  | The next meeting will take place in September 2024 |