

Ecole St. Catherine's School - H&S Minutes

Wednesday, November 9, 2022

Participants:

Rosie Bona, Lauren Boutilier, Sarah LaRoche, Paul Cragg, Matt Buffett, Steve MacLeod, Melanie Verboom, Evie Bairagi, Matthew Byard, Rachel Chang, Kar Gillis, Rahab ?, Mary Pam Vincer, Sohani Welcher, Jessie Crabill, Courtney ?

Approval of Minutes

- Motion: To approve the Ecole St. Catherine's School PTA Minutes from October 12, 2022 as written.
 - Moved: Lauren Boutilier Seconded: Steve MacLeod

Principal's Report

- Outdoor classroom on Connolly Street Side is completed
- Garden Committee cleaned up and closed the garden for the winter. Harvest Lunch - Shout out and thank-you to volunteers and organizers.
- Grade 3 Provincial Assessment results are in (assess. done May 2022)
- Grade 6 Provincial Assessments completed approximately 2 weeks ago
- School Goals - HRCE Driven
 - P-2 initiative - all children will reach grade level goals by the end of the school year
 - 4-6 initiative - focus is on math computational fluency
- Parent Teacher/PD Day December 1
 - PD focus on Treaty education and land acknowledgment
- PD Day December 2
 - P-2 Literacy and 4-6 math computational fluency
- Holiday Concert - Dec. 6 and 7, held at the school, 2 tickets per family
- November 10 - Remembrance Day ceremony, first in-person assembly since COVID.

Update on Banking Discussion

- Sarah LaRoche reached out to H&S chair from SJAM

- H&S has separate bank account - Treasurer, 2 co-chairs and 1 admin have signing authority
- Account is at Credit Union Atlantic - community account
- Haven't done fundraisers using an outside platform\
- Years ago, schools were discouraged from having outside bank accounts and wanted all fundraising monies to go through the school
- We will not be exploring an outside bank account at this time
- Open to anyone who would like to take this on, but currently isn't anyone willing to take on this responsibility

Treasurer's Report

- Approximately \$3,350 in our account
- Wreaths brought in \$350

Teacher Requests

- Motion: To give \$140 to Mr. Zwicker to purchase a monitor to use to display work done by the kids since so much is done digitally now.
 - Moved: Lauren Boutlier Seconded: Matt Buffett

Updates from Last Meeting

- Corporate Sponsorships
 - Rosie to investigate. Not completed yet. Steve MacLeod to compose email for Rosie to ensure she has all the proper information
- Movie Night License
 - Matt Buffett completed. License good for 12 months. Will cost \$460, must provide own movie. Will purchase closer to movie night. Plan for canteen and donation bucket to help cover costs.
- Gift Card Box fundraiser - Melissa S. organized, will be sent out shortly
- Spring Fling - Paul Cragg has been in touch with Sarah Greenwood. Haven't met yet. Only pressing item is booking bouncy castle for event. Will start planning in January.

Fundraising Discussion

- Lauren B. concerned about the lack of orders so far with the meat boxes

- Discussion: online platform not working as well as we hoped, lots of fundraisers on the go at the same time, time of year is difficult for people, how can we get people engaged?
- Melissa Sheppard to do online promotion of “Schoolscashonline”
- Plan to keep moving forward with online fundraisers
- Christmas Wreaths
 - Closed - sold 106 wreaths (similar with previous years) - pickup December 5
- Meadowbrook Farm Meat Boxes
 - Order forms out, pickup December 5
- Greeting Card Boxes
 - In progress, orders to go out soon

General Discussion

- Steve contacted several local grocery store produce managers to discuss a sponsorship/donation program where they would give produce to the school on a regular basis (? monthly). Very positive responses from the people he spoke with. He will follow up with this.

Next meeting date & adjournment

- Will have an email meeting to sort out volunteers to help with wreath and meat distribution on December 5
- January 11, 6pm
- Meeting adjourned: 1940

ACTION ITEMS

Action	Who	Completed
1. Inquire about Corporate Sponsorships	Rosie Bona	Ongoing - Steve to compose email for Rosie including details/suggestions

2. Movie Night License Acquisition (Audio Cine Films Inc.)	Matt Buffett	completed
3. Gift Card Box Fundraiser	Melissa Sheppard	In progress
4. Spring Fling	Paul Cragg	In progress
5. Produce sponsorship	Steve MacLeod	In progress